

# Personal Development

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by admin Wednesday, August 23, 2017 - 13:49 comments

In recognising the absence of creative opportunities due to poor investment or policies, *Firstbaze TRaC* offers **registered** users, learning and personal development opportunities local to each you.

By partnering with professionals who we validate, train and further accredit we are able to develop competencies and skill sets required for a growth orientated industry. Our understanding of industry needs enables us to develop opportunities for small to medium scale businesses, local or regional authorities and wider authorities.

We welcome the following

- students or young adults in education or training
- Others in or out of education and seeking to improve their skills and employability
- Aspiring artists and musicians wishing to develop their skills.

Our training programmes include:

### **Short courses**

- Desktop Publishing: *Word Processing, Spreadsheets and Graphics*
- Web Content Management: *HTML, CSS basic scripting, managing data and reporting data*
- Personnel Development Courses: *leadership, Risk Management, Conflict resolution, Customer relations,*
- Small Business development: *From Ideas to Implementation, Making a business plan, Local Enterprise Opportunities, Startups and funding.*
- Communication Skills Course
- Presentation Skills
- Data Systems, Management and Information Resource Management
  - Accessing Data
  - Spreadsheets, Databases and Retrieving Data
  - Questionnaires, Surveys and Research Methods
  - Making Sense of Data

## Music Academy

Our music academy serves to deliver early experience of music across all age groups. Learning any life skill requires dedication, attention and motivation.

In addition to providing work opportunities for qualified musicians, our Music academy builds upon the wealth of resources in our community as a driver to foster growth of erstwhile media industry.

**Register** to ***learn a musical instrument*** - violin, piano, guitar, woodwind(Saxophone) and trumpet at affordable costs subsidised taking into account individual circumstances (*details about registration available to Firstbaze site members*).

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Tags

[Training](#)



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